



Community Partner Referral Agreements

Background: CCOC strives to be a landlord of choice and our focus is on creating, maintaining, and promoting affordable housing. CCOC collaborates with like-minded organizations who share our values and who can provide services to our tenants. We recognize that Community Partner Organizations have expertise in direct support that CCOC does not have and see them as a resource to help maintain successful tenancies.

A certain percentage of homes in a building may be set aside for a Community Partner Referral Agreement where CCOC provides the homes and property management and the community partner organization provides the required support services to the tenant.

Vision: The organization and CCOC will share values including inclusivity and non-discrimination.

Organizations wishing to collaborate with CCOC must meet the following basic criteria before CCOC will consider establishing an agreement:

1. The organization must be registered as non-profit or charity and be incorporated with a board of directors.
2. The organization must demonstrate that funding is or will be available to meet the intended service needs of the residents.
3. The organization, in concert with CCOC, must ensure that all applicable legislation and by-laws will be met.

Community Partner Agreements outline the roles and responsibilities of both CCOC, the partner organization, and the tenant and will vary slightly, but will include the following:

1. A direct lease between the resident tenant and CCOC.*
2. Consent to exchange information between the organization, the tenant, and CCOC.
3. Confirmation of shared intent to support each other as organizations while supporting the tenant to maintain a successful tenancy.

**Block leases with Community Partner Organizations already established will continue unless both CCOC and the organization agree to change the terms of the agreement.*