



Serving Notice of Termination Before the End of a Tenancy

A Notice to End Your Tenancy for Non-Payment of Rent, Form N4 may be served when any amount of rent is owing and the serving of such Notice is deemed to be in the best interest of CCOC.

Procedures:

- The Rent Collection Officers are responsible for serving N4's after reviewing these with the Director of the Rental Department.
- An Application to Evict a Tenant for Non-Payment of Rent and to Collect Rent the Tenant Owes, Form L1 must be approved by the Executive Committee in order to proceed to the Landlord Tenant Board.