



Guest Parking

CCOC has limited parking at most of its larger buildings. These spaces are intended for short-term parking by guests, usually for 3-4 hour visits to tenants.

1. If guests are parking their vehicle overnight or up to 4 days, the tenant must get a parking pass from the office to be placed in the vehicle's window. The parking pass indicates that the vehicle is authorized to park in visitor parking for a specified period of time.
2. The parking pass does not guarantee access to a visitor space. Access is still on a first come first served basis.
3. Guests who require parking beyond 4 days must contact their Rental Officer to make alternate arrangements for parking, if available.
4. Guests who use parking on a regular basis, either daily or more than two nights per week, must rent a parking space at a non-tenant parking rate.
5. Vehicles which are found to be in violation of this policy may be ticketed and/or towed after receiving one written 24 hour notice.
6. CCOC staff will monitor and enforce this policy.